



New Jersey Housing and Mortgage Finance Agency

LEED Certification

Requirements and Documentation

IMPORTANT NOTES:

- Once you have selected LEED Certification for your LIHTC Green Point, you cannot change to another Green Point.
- LEED experience will give the team the best opportunity to actually get certified.
- LEED was provided as a Green Point option for those developers who would like more flexibility in order to comprehensively design the project and for projects that have other funding or incentives based on LEED Certification. We advise to looking into certification costs prior to committing to this point.
- You can choose between LEED Homes, LEED Existing Buildings or LEED New Construction, as applicable.

WHAT TO SUBMIT WITH TAX CREDIT APPLICATION

Attach hard copies of the following with application.

Exhibit A: Completed and Signed LEED Letter of Intent, Attachment F.

Exhibit B: Copy of developer contract with a LEED Accredited Professional.

Exhibit C: The LEED Professional's Accreditation Certificate

Exhibit D: The LEED Professional's experience

FINAL SUBMISSION & PROJECT TIMELINE:

- a. Prior to start of construction, or closing on construction financing, submit the following to Kwesi Daniels:
 - i) Copy of your LEED Scorecard.
 - ii) Copy of your On-line Design Review print-out.
 - iii) Contact information of your USGBC LEED contact, who will review the project and approve.
- b. During construction, upon request from NJ Green Homes Office or designated representative:
 - i) Copy of LEED Binder with supporting documentation
- c. For 8609 package and sent to Kwesi Daniels:
 - i) Copy of LEED Certificate
 - ii) Copy of Final Scorecard

FOR MORE INFORMATION & TO APPLY:

Please send all required documents within 'FINAL SUBMISSION & PROJECT TIMELINE' to:

Kwesi Daniels
NJ Green Homes Office
NJ Housing and Mortgage Finance Agency
kdaniels@njhmfa.state.nj.us
Phone: 609.278.7370
Fax: 609.278.1754

For U.S. Post Office:
P.O. Box 18550
Trenton, NJ 08650-2085

For Fed Ex, UPS, Visitors, etc:
637 S. Clinton Ave.
Trenton, NJ 08611